



ADV. BHAGWAN KENI SHIKSHAN PRASARAK MANDAL S

Devta College of Education & Research

(Govt. Regd.) (Reg. No. M. H. 354/2000 Thane Dt. 7/6/2000)

College - Parsik Rd., Near Vitthal Mandir, Kharegaon, Kalwa, Thane-400605

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Dr. Adv. Bhagwan M. Keni
B. Com., LL.M, P.hd
President - A.B.K.S.P.M

Adv. Bhagwan B. Keni
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Treasurer - A.B.K.S.P.M

Mrs. Devangana B. Keni
Secretary
A.B.K.S.P.M

Ref. No. DCER/B/Ed/ _____

Date: _____

Code of Conduct for Administrators

Professional Ethics:

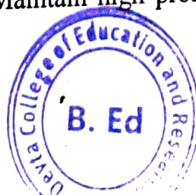
- **Integrity:** Adhere to the highest standards of honesty and integrity in all professional dealings.
- **Fairness:** Treat all students, faculty, staff, and colleagues with fairness and impartiality.
- **Respect:** Respect the dignity and worth of all individuals, regardless of their background or beliefs.
- **Confidentiality:** Maintain confidentiality of sensitive information, including student records and personal data.
- **Transparency:** Be open and transparent in communication and decision-making processes.

Leadership Responsibilities:

- **Visionary Leadership:** Provide clear direction and inspire others to achieve common goals.
- **Effective Communication:** Communicate effectively with all stakeholders, including students, faculty, staff, parents, and the community.
- **Collaborative Leadership:** Foster a collaborative and inclusive work environment.
- **Ethical Decision-Making:** Make decisions based on ethical principles and in the best interests of the institution.
- **Accountability:** Be accountable for your actions and decisions.

Compliance with Regulations:

- **Adherence to Laws:** Comply with all relevant laws and regulations governing education institutions.
- **Institutional Policies:** Adhere to the institution's policies and procedures.
- **Professional Standards:** Maintain high professional standards and stay updated on best practices in education.



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Conflict Resolution:

- **Conflict Management:** Resolve conflicts in a fair and constructive manner.
- **Mediation:** Facilitate mediation between parties to resolve disputes.
- **Ethical Negotiation:** Engage in ethical negotiation and avoid using power to manipulate others.

Diversity and Inclusion:

- **Inclusive Environment:** Create and maintain an inclusive environment that values diversity.
- **Equal Opportunity:** Ensure equal opportunities for all students, faculty, and staff.
- **Respect for Differences:** Respect and celebrate the diversity of cultures, beliefs, and perspectives.

Professional Development:

- **Continuous Learning:** Engage in continuous professional development to improve your skills and knowledge.
- **Mentorship:** Mentor and support junior colleagues in their professional development.
- **Role Model:** Serve as a positive role model for students, faculty, and staff.

Specific Examples of Code of Conduct Provisions:

- Avoid conflicts of interest.
- Refrain from discrimination or harassment.
- Protect the institution's reputation.
- Use institutional resources responsibly.
- Respect intellectual property rights.
- Comply with safety regulations.



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